

# LICENSE TO BID

# 007

Wilchester Auction 2018

Be a Special Agent for the 2018 auction. Mark each area(s) that you would like to get involved in and return to Michelle Enszer at [m.enszer@comcast.net](mailto:m.enszer@comcast.net)

**Logistics - Michelle Enszer:**  
**[m.enszer@comcast.net](mailto:m.enszer@comcast.net)**

- Invitations – Delivery
- Graphics – Catalog
- Wine Order
- Graphics – Special Projects (invitations, communications, signs, paddles)
- Catalog Delivery
- Auction Item Delivery
- Auction Item Clean-up Crew

**Outside Solicitations – Stacy Stepler:**  
**[stacybrockstepler@gmail.com](mailto:stacybrockstepler@gmail.com)**

- Research
- Solicit Donations (from your favorite places)
- Pick-up Donations
- Packaging/Presenting Auction Items

**Inside Solicitations – Danielle Wall: [danielle85@hotmail.com](mailto:danielle85@hotmail.com)**

- Raise the Paddle
- Thank You Notes

**Auction Systems – Erin Naman**  
**[campbellut@gmail.com](mailto:campbellut@gmail.com)**

- Check-In Coordinator
- Check-Out Coordinator
- Auction Item Input into Online Bidding Software
- Auction Item Editing
- Social Media Coordinator (Facebook/Instagram)
- Big Board Coordinator

**Decorations – Brooke Luz:**  
**[Brookeluz@shufordlp.com](mailto:Brookeluz@shufordlp.com)**

- Set-up (day of auction)
- Tear Down (that night)
- Tear Down (next morning)
- Special Projects as needed

- What's for Dinner
- Family Photo Ads

Interested in hosting an Auction Party or have an idea for one?

Have an amazing idea for an auction item or a great contact?

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_